

The Village of Northfield

REGULAR COUNCIL MEETING MINUTES

September 23, 2020

The Office Suite HD Video Meeting was called to order by Mayor Nehez at 7:30 p.m.

The **ROLL CALL** was read by Ms. Potvin. The following officials were present: Mayor Nehez and Councilpersons Nick Magistrelli, Jenn Domzalski, Gary Vojtush, Alan Hipps, and Keith Czerr. Also present for the meeting were Law Director Brad Bryan and Finance Director/Clerk of Council Jennifer Potvin.

APPROVAL OF MINUTES: A motion to approve the Minutes for the September 9, 2020 Council Meeting was made by Mr. Hipps and seconded by Ms. Domzalski. Roll call vote: Mr. Czerr-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The September 9, 2020 Minutes were approved.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez – Mayor Nehez reported that trick or treating in the Village will take place on October 31 from 6:00 p.m. to 8:00 p.m. All State and County COVID-19 protocols should be observed during that event.

Finance Director, Jennifer Potvin – Ms. Potvin stated the appropriation amendment resolution on the agenda needs to be adopted this evening to make sure the Village is in compliance with the requirements for receiving its CARES Act funds. The audit field work has been completed, and the Village can expect the report in about a month. Mr. Vojtush asked questions about items in the Financial Reports Ms. Potvin provided to Council related to the Police Department budget for full-time and part-time officer pay, part-time pay in the Service Department budget, the Council Other Expenses budget line, other expenses for Mayor's Court in the amount of \$61, and court computer contractual services line item. Mr. Vojtush was advised due to the decision not to hire the two part-time officers as full-time officers this Spring due to COVID-19 related financial concerns, the part-time officer hours and pay is in excess of what was budgeted, but in turn, the full-time officer compensation line item is well under what was budgeted. The part-time pay item in the Service Department budget is related to the Village's part-time electrician. The Council Other Expenses budget line pertains to the Village purchasing extra supplies for the Veterans Banners because the Village obtained a favorable price for those items and wanted to take advantage of the situation and have ample supplies for future years. It was speculated that the \$61 in Mayor's Court expenses might relate to postage, and the Mayor's Court computer item might relate to greater than anticipated computer support and maintenance program fees. Ms. Potvin stated none of these items requires an appropriation amendment because the Village is within its spending limits in the appropriated budget categories within which these subline items appear. Ms. Potvin stated she would look into the last two questions further and follow up with Mr. Vojtush to provide him with the answers to those questions.

Engineer, Rich Wasosky – Mr. Wasosky will be present at the next Regular Council Meeting.

Law Director, Brad Bryan – Mr. Bryan stated he did not have a report this evening.

DEPARTMENT HEADS:

Police Department, Chief John Zolgos – Chief Zolgos will be present at the next Regular Council Meeting.

Fire Department, Chief Jason Buss – Chief Buss will be present at the next Regular Council Meeting.

Service Dept., Jason Walters– Mr. Walters will be present at the next Regular Council Meeting.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps – No report.

Recreation Board, Mayor Nehez – Mayor Nehez stated the Recreation Board will have a meeting on October 7, 2020 at 6:30 p.m. to discuss planning for Veterans Day and Holiday events.

Cemetery Board, Mayor Nehez – Mayor Nehez stated the Cemetery Board has not met recently, and there is nothing to report.

REPORTS OF THE STANDING COMMITTEES:

Finance Committee, Mr. Magistrelli – No report.

Roads and Public Works, Ms. Domzalski – No report.

Health and Welfare, Mr. Czerr – No report.

Wages and Working Conditions, Mr. Vojtush – No report.

Fire and Safety, Ms. Noack – Ms. Noack was not present. No one else on the Committee had anything to report.

Buildings and Grounds, Mr. Hipps – No report.

LEGISLATION:

Resolution No. 2020-38, An Emergency Resolution Authorizing Certain Amendments to the 2020 Appropriation Resolution and/or Transferring Items Already Appropriated in that Resolution (First Reading)

The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Mr. Hipps and seconded by Mr. Magistrelli. Roll call vote: Mr. Czerr-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The motion was approved. A motion to pass the Resolution was made by Mr. Hipps and seconded by Ms. Domzalski. Roll call vote: Mr. Czerr-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The Resolution was adopted.

Resolution No. 2020-39, An Emergency Resolution Authorizing the Mayor to Enter into Agreements for Employee Medical, Dental, and Vision Coverage (First Reading)

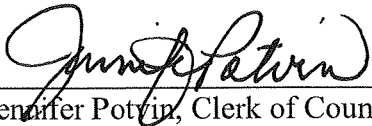
The Resolution was read by title by Mr. Bryan. A motion to suspend the three reading rule was made by Mr. Vojtush and seconded by Mr. Hipps. Roll call vote: Mr. Czerr-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The motion was approved. A motion to pass the Resolution was made by Ms. Domzalski and seconded by Mr. Vojtush. Roll call vote: Mr. Czerr-yes; Mr. Vojtush-yes; Mr. Magistrelli-yes; Mr. Hipps-yes; Ms. Domzalski-yes. The Resolution was adopted.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS: Mr. Magistrelli reported that he checked in with Ms. Noack, and she is recovering well from her surgery. Ms. Domzalski reminded everyone to complete their NIMS training. Mr. Vojtush announced he became vested under the Police and Fire pension system at 25 years last Friday.

EXECUTIVE SESSION – None.

ADJOURNMENT: A motion to adjourn was made by Ms. Domzalski and seconded by Mr. Magistrelli. All were in favor of the motion; none were opposed. The Meeting was adjourned at 7:47 p.m.

Approved by Council.


Jennifer Potvin, Clerk of Council